



## **Position Description: AAAHC Life Safety Code® Surveyor**

Serving as a Life Safety Code® surveyor for AAAHC is a rewarding and beneficial opportunity to supplement your professional experience. AAAHC's philosophy of providing organizations with a success-oriented survey experience dictates that AAAHC seek surveyors who, as much as possible, consider the regulatory compliance survey process as an opportunity to assist organizations in achieving compliance with CMS Physical Environment standards and maintaining continuous compliance thereafter.

### **Benefits of Being an AAAHC LSC Surveyor**

- Opportunities to travel around the country and visit ambulatory surgery facilities to facilitate their continuous compliance with CMS Physical Environment standards.
- Valuable learning experiences reviewing a wide variety of surgery center types and complexities.
- Meeting health care professionals who are committed to providing quality health care.

### **Required Qualifications**

- Minimum of ten years experience in one or more fields involving building design, construction, or compliance with facility-related regulations such as architecture, building-related engineering, regulatory compliance assessment or consulting, building construction, maintenance of ambulatory healthcare facility compliance, etc.
- Demonstrated ability to accurately assess compliance with building and fire safety codes.
- Access to a major airport and the ability to travel throughout the country.
- Access to and the ability to use a personal computer. AAAHC sends a majority of its communications to surveyors via email, which must be accessed on a continuous basis. In addition, survey reporting and ongoing surveyor education requires internet access and the ability to perform basic computer functions.

### **Physical Requirements**

- Must be physically capable of, and willing to, actively engage in the rigors of a physical environment survey, including frequent use of a ladder to observe conditions above ceilings and spending numerous hours at a time walking and standing.

### **Desired Qualifications**

- Proficiency with reading and understanding construction documents for architecture, electrical, and mechanical engineering.
- Reference from a current AAAHC surveyor, AAAHC LSC Surveyor, or AAAHC Deemed Status Medicare Certified ASC.
- Bachelor's degree in a related field.

### **Minimum Requirements**

- Available to conduct at least one survey per month during the regular workweek. Surveys range in length from one-half day to 2.5 days, including travel and report preparation. Most surveys require two days.
- Proactively work with the AAAHC Scheduling Office for survey assignments.
- Participate in surveyor educational activities, *e.g.*, webinars, on an as-needed basis (approximately three-four per year, about one hour each).

## Conflict of Interest Policy

- AAAHC LSC surveyors may not conduct nor perform any activity on behalf of, nor enter into any arrangement or agreement with, any other accreditation organization or any other entity conducting activities competitive with the activities of AAAHC.
- AAAHC LSC surveyors may not undertake any consultative business for personal profit, with any organization for which they have conducted an LSC survey, for a period of three years following that survey unless the consultative activity is scheduled or approved by the AAAHC.
- For a period of six years after acting as an independent consultant to an organization, AAAHC LSC surveyors may not perform a LSC survey of that organization.
- AAAHC policy and practice warrants that surveyors decline from participating in any surveys of organizations which may be in direct competition with the surveyors' business interests, or which bear any significant beneficial interest to the surveyor or any member of the surveyor's immediate family.

## Compensation

AAAHC surveyors are compensated based on the length of the survey. AAAHC covers approved hotel, airfare and other expenses related to the survey. Surveyors are classified as part-time (exempt) employees for tax reporting purposes, and receive a W-2 Statement of Wages and Earnings. Surveyors are eligible to contribute to a tax deferred 403(b) annuity plan.

## To Apply for This Position

Please visit AAAHC's website at [www.aaahc.org](http://www.aaahc.org) and click on the "Surveyor" link at the top of the home page. Then click on the "Life Safety Code Surveyors" link, and download an application. Please contact Julie Haugh, Manager, Education and Surveyor Credentialing, if you have any additional questions at [jhaugh@aaahc.org](mailto:jhaugh@aaahc.org) or at 847-853-6064.

