



ACCREDITATION ASSOCIATION
for AMBULATORY HEALTH CARE, INC.

QI Study Submission Agreement

Bernard A. Kershner Innovations in Quality Improvement Award Program 2021-22

As part of the online Application Survey, you will need to append this completed, signed document as a PDF file, before you are able to submit the Application Survey. No hard copy applications or QI Study Submission Agreements will be accepted. The entry deadline is Friday, January 21, 2022, 11:59 pm Central Time. You will not be able to access the online Application Survey after that time.

In order to be in compliance with HIPAA, no patient identifiers are allowed on the application.

The AAAHC Institute has appointed an Expert Panel to review all submissions. The criteria against which the Expert Panel will judge submissions are listed in A and B below.

- A.** The Expert Panel will review all submissions for overall clarity and conciseness of the description of and/or rationale for:
1. The quality issue addressed
 2. Appropriateness of the performance goal
 3. Data collected (performance measure[s])
 4. Data collection methodology
 5. Data analyses and conclusions
 6. Comparison of initial performance versus performance goal
 7. The development and implementation of corrective action, and, if necessary, additional corrective action
 8. Re-measurement, and, if necessary, additional re-measurement
 9. New current performance versus performance goal
 10. Methods of communication of the study findings throughout the organization
- B.** The Expert Panel will also review all submissions for evidence of: innovative thinking, working as a team, and setting an example that can be used in other ambulatory health care settings/for other ambulatory health care issues.

Recommendations of the Expert Panel will be submitted to the AAAHC Institute Quality Advisory Committee for review and approval. The decisions of the Committee will be final.

For the 6 studies (3 primary care, 3 surgical/procedural) chosen as finalists by the Expert Panel, based on most closely reflecting the criteria above, one representative of each study will receive:

1. Honoraria of \$500 (limit 1 per organization, 6 in total) after making poster presentations (virtually, to be recorded) and participating in the 2022 Bernard A. Kershner QI Award Ceremony webinar where the winners will be announced.
2. An award from the AAAHC Institute on behalf of their organization, after completing the items above (poster presentation, participation in the award ceremony).
3. Complimentary registration (limit 1/organization, 6 total) for *Achieving Accreditation* (virtual or in-person) in 2022.

No other awards and/or compensation will be offered in lieu of those stated above. Other expenses will be the sole responsibility of the winning organization(s). The AAAHC reserves the right to refuse to award items any or all of the items described above, if the Expert Panel finds that any or all submissions do not sufficiently comply with the criteria established to evaluate entries.

Only submissions from organizations accredited by are eligible for consideration. Organizations that employ an AAAHC Institute Advisory Committee member are not eligible for this award program. ****NOTE: Organizations may submit only one QI study for consideration.****

Due to the anticipated volume of submissions, the AAAHC Institute will notify only those entrants who are among the six finalists. Notification of finalists will take place on/by February 2, 2022 to allow sufficient time for the development of posters in advance of the *Achieving Accreditation* program.

Organizations submitting QI studies to the AAAHC Institute for this program agree to release from liability, indemnify, and hold harmless AAAHC and its employees, directors, officers, members and any other agents against all actual and direct losses suffered, and all liability to third parties arising from or in connection with participating in the award program.

Please contact us at quality@aaahc.org if you have any questions. Program void where prohibited.

QI Study Submission Agreement
Bernard A. Kershner Innovations in Quality Improvement Award Program 2021-22

Name of Study: _____

Contact Person: _____

Organization: _____

On behalf of _____ (Name of Organization), I agree to the terms of the 2021-22 *Bernard A. Kershner Innovations in Quality Improvement Award* program, as described in pages 1 and 2 of this QI Study Submission Agreement document.

I attest that the information included in the submission for the Award Program is accurate and truthful to the best of my knowledge.

I will not include any HIPAA prohibited patient identifiers in my submission. I agree to make available, to the AAAHC Institute, de-identified patient documentation of the QI study being submitted, upon request.

By making a submission to the Award Program, I agree to allow the AAAHC to use all or any portion of the submission for educational and/or promotional purposes indefinitely.

I also agree that if chosen as one of the 6 finalist organizations, my organization will produce a poster, in coordination with AAAHC Institute staff, and make a presentation of the poster at a 2022 AAAHC *Achieving Accreditation* program.

I agree to release from liability, indemnify, and hold harmless AAAHC and its employees, directors, officers, members and any other agents against all actual and direct losses suffered, and all liability to third parties arising from or in connection with participating in the Award Program.

Authorized Organizational Representative Signature

Date

Authorized Organizational Representative (Print Name)

To submit this Agreement:

1. Download and save this fillable PDF to your computer.
2. Open the saved document, type in your answers, and re-save.
3. Attach the completed PDF document at the end of the online Application Survey.
4. Once you have submitted your application online, you will be able to download a PDF of your completed application. Please save this to your computer and print it out as well. *This is your confirmation that your application has been received.*

Thank you for submitting your QI study to the 2021-22 *Bernard A. Kershner Innovations in Quality Improvement Award* Program.