

## MASTER FAQs AAAHC Accreditation Handbook for Ambulatory Health Care v43 CLIENT FAQs

AAAHC has implemented the transformational *1095 Strong, quality everyday* philosophy, a call-to-action that equips ambulatory leaders with the best of what they need to operationalize quality practices. The *1095 Strong* initiative centers on providing accreditation tools, resources, and relevant education to bring meaningful value to organizations and promote compliance with the Standards, all 1,095 days of the accreditation term.

For more than 40 years, AAAHC has provided facilities with relevant Standards and education for improvement of their patient care environment and has updated our Standards regularly to reflect proven developments in medicine, technology, and specialty practice. AAAHC is proud to announce the publication of the new *Accreditation Handbook for Ambulatory Health Care*, released as version 43 (v43). The new version of Standards will apply to organizations seeking Ambulatory (AMB) accreditation with AAAHC. The handbook reflects valuable feedback from our Standards Development Committee, client organizations, surveyors, partners, and staff.

AAAHC continues our commitment to ambulatory accreditation and certification with enhanced tools and education that support the *1095 Strong, quality every day* philosophy. This edition inaugurates *1095 Engage*, our uniquely designed Accreditation Management System (AMS) which empowers health care organizations to pursue excellence by providing single-source operations solutions.

AAAHC transitioned to *1095 Engage* with the needs of clients at the forefront. Features include a living profile that drives Standards curation, facilitates organizational change notifications, reinforces ongoing compliance, and accelerates triennial renewal processes. The AMS also provides on demand access to accreditation documents such as decision letters, survey reports, and certificates. The implementation of *1095 Engage* required Standards revisions and structural changes to enable Standards curation. The new architecture transforms AAAHC Standards from chapters to more cohesive categories and better enables Standards curation so that you can focus on what is most important and applicable to your organization.

Watch for updates Triangle Times Today in 2024 for the latest updates on v43 and 1095 Engage to learn more.

| Question   | Response  |  |  |  |  |
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| 1. What has changed from the<br>v42 Standards to the new v43<br>Standards? | <ul> <li>Key revisions incorporated into AMB v43 include:</li> <li>Introduction of new Standards architecture which moves from Chapters to Categories and Levels to differentiate Standards</li> <li>Standards additions to recognize workplace violence and aggression</li> <li>Standards additions to enhance orientation and training requirements</li> <li>Addition of new telehealth/telemedicine guidance at appropriate Standards</li> </ul> |  |  |  |  |
|  | • Standards additions to enhance orientation and training requirements  |  |  |  |  |

| Question |                                  | Response  |  |  |  |  |
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| 2.       | How did the architecture change? | The new v43 Standards architecture includes the following components:   |  |  |  |  |
|          |                                  | • <i>Categories:</i> Standards are organized by Category. Each Category groups similar concepts to facilitate organization compliance, streamline the onsite survey process, and minimize redundancy during the 1095 cycle.   |  |  |  |  |
|          |                                  | • Statements of Requirement (SOR) and Universal and Selective Standards: Each<br>Category is composed of multiple Statements of Requirement (SOR). The SOR<br>states the overarching intent of the Standard. Within each Category, there are two<br>types of SORs: Universal and Selective. Universal SORs apply to all<br>organizations seeking or maintaining AMB accreditation. Selective SORs apply<br>based on program selection and the relevant services or specialty information<br>pertaining to the organization as provided in the organization's Application or<br>Profile. |  |  |  |  |
|          |                                  | • <i>Elements of Compliance</i> : As with the current Standards, some of the SORs will be standalone and contain the elements of compliance within the SOR, and some SORs will have Elements of Compliance (EOCs) and Sub- Elements of Compliance (SEOCs). EOCs and SEOCs are evaluated as Yes, No, or Not Applicable. All EOCs and SEOCs roll up and reflect the level of compliance at the SOR.   |  |  |  |  |
|          |                                  | • Application of the Standards / Curation: Based on organization information provided in the application or updated through the organization's Profile, AAAHC creates a set of Standards applicable to each organization that includes Selective and Universal Standards. Organizations will see their curated Standards in the new Accreditation Management System (AMS) launching in 2024.  |  |  |  |  |
|          |                                  | • <i>Standards Levels:</i> Standards are assigned levels to distinguish requirements that have the potential to directly jeopardize the immediate safety of patients, employees, and/or members from administrative or other Standards. This stratification allows for prioritizing the Standards with the highest risk to patient and staff safety. There are three Standards Levels:  |  |  |  |  |
|          |                                  | <ul> <li>Level 0: Standards in test mode, or during a grace period for<br/>implementation.</li> </ul>   |  |  |  |  |
|          |                                  | • Level 1: Standards which specify, or apply to, activities or processes which DO NOT involve the provision or conduct of patient care, OR the assurance of patient or employee safety.   |  |  |  |  |
|          |                                  | • Level 2: Standards which specify, or apply to, activities or processes which involve the provision or conduct of patient care, OR the assurance of patient or employee safety.  |  |  |  |  |
|          |                                  | • <i>Validation Category</i> : The Validation Category allows for the evaluation of the information the organization has submitted through the Application to ensure accuracy and completeness. The Standards in this category verify information such as services, state requirements and eligibility.   |  |  |  |  |

| Qu  | estion   | Response   |  |  |  |  |  |
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| 3.  | How do I learn more about the<br>Standards?  | On January 9, 2024, at 12:00 PM CT, AAAHC will present a complimentary educational webinar, <i>Your Successful Transition to AAAHC v43 Standards</i> . To register for the webinar and see supporting resources, please visit <u>aaahc.org</u> . An <i>Achieving Accreditation</i> conference will be hosted in Orlando, Florida at the Renaissance SeaWorld on March 21-22, 2024. During this conference, AAAHC faculty and staff will explain best practices for complying with v43 Standards. To register: <u>https://www.aaahc.org/accelerated-readiness/achieving-accreditation/conference/</u> |  |  |  |  |  |
| 4.  | When will the new handbook<br>be released?   | The digital Accreditation Handbook for Ambulatory Health Care, v43 will be released in early January 2024. The print handbooks will be available in mid January 2024.  |  |  |  |  |  |
| 5.  | Where can I get a copy of the handbook?  | To further support the AAAHC <i>1095 Strong, quality everyday</i> philosophy where organizations accredited by AAAHC provide high-quality care all 1,095 days of their accreditation cycle, digital copies of the <i>Accreditation Handbook for Ambulatory Health Care, v</i> 43 will be available for download to all accredited organizations. If you are an AAAHC-accredited organization and did not receive an email notification of this release, please contact AAAHC at info@aaahc.org or 847.853.6060.  |  |  |  |  |  |
|     |  | Others interested in purchasing a copy of the available v43 handbook can place an order online from the <u>AAAHC Store</u> .   |  |  |  |  |  |
| 6.  | I just purchased the v42<br>handbook. Can I receive a<br>refund?                       | All handbook sales are final. However, if you purchased the handbook between<br>November and December 2023, AAAHC will provide a replacement digital copy of<br>the Accreditation Handbook for Ambulatory Health Care, v43, when available. To<br>receive your copy, contact AAAHC at info@aaahc.org or 847.853.6060.  |  |  |  |  |  |
| 7.  | How do I know which<br>Accreditation handbook<br>applies to me?                        | The Accreditation Handbook for Ambulatory Health Care (AMB), v43 is designed<br>for ambulatory health care organizations seeking AAAHC accreditation (AMB). If<br>you are an ambulatory surgery center (ASC) seeking Medicare Deemed via<br>participation in the AAAHC programs, the AMB program is not for you.<br>Contact AAAHC at <u>info@aaahc.org</u> or 847.853.6060 if you have additional<br>questions about which program applies to you.   |  |  |  |  |  |
| 8.  | When do the new v43<br>Standards become effective for<br>AMB?                          | The effective date for the v43 Standards is April 3, 2024. Organizations should refer<br>to their Survey Confirmation letter for Standards version guidance. Regardless of<br>expiration/anniversary date, all organizations are expected to comply with v43 after<br>April 3, 2024. Organizations will receive specific transition timelines, as appropriate<br>for their survey type and program.  |  |  |  |  |  |
| 9.  | Is AAAHC providing a<br>crosswalk between v43 and the<br>current version of Standards? | Yes, included in the handbook, AAAHC is providing a crosswalk with details for<br>Standard requirement revisions. In addition, because all Standard identifiers have<br>changed with the migration to the new Standards architecture, every Standard in the<br>v43 Handbook includes the v42 identifier in the upper left-hand corner, below the<br>current identifier.  |  |  |  |  |  |
| 10. | How will I know which version<br>of the Standards will apply to<br>my survey?          | Organizations should refer to their Survey Confirmation letter for Standards version guidance. Regardless of expiration/anniversary date, all organizations are expected to be in compliance with v43 on April 3, 2024.  |  |  |  |  |  |

| Qu  | estion  | Res   | ponse   |  |  |  |   |  |
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| 11. | What is the handbook price? Is<br>there a different price for<br>digital vs. hard copy? | The price for the digital and hard copy version of the handbooks is the same, but additional fees are charged to cover shipping costs.<br>If you are interested in purchasing a hard copy of the v43 AMB handbook, place an order here.   |   |  |  |  |   |  |
|     |   |   | v43 Handbook  | Hard copy  | Digital  | Combo  | ]   |  |
|     |   |   | Accreditation Handbook for<br>Ambulatory Health Care  | \$315 plus<br>shipping   | \$315  | \$380 plus shipping  |   |  |
| 12. | Are there any AAAHC policy<br>changes in the next handbook<br>version?                  | polic<br>and<br>char<br>•   | AHC updated terminology ar<br>cies and procedures addressin<br>are enabled through the Accr<br>ages that will be in effect whe<br><i>Application and Survey Fee</i><br>Application fee payment is of<br>to AAAHC and grants access<br>1, 2024, survey fees will be<br>upon receipt and prior to acce<br><i>Preliminary Report:</i> 24 to 4<br>organizations will have acce<br>organization with an opport<br>Correction (POC). The Preli-<br>change upon AAAHC revie<br><i>Annual Attestation:</i> The pur<br>organization is maintaining<br>continuous assessment of co<br><i>Plan of Correction:</i> Organiz<br>(POC) for all deficiencies th<br>(AMS). For participants in t<br>requirement has not changed<br>submit an acceptable POC fe | ng new practice<br>reditation Mana<br>en the AMS lau<br><i>Payment:</i> Effe<br>due before an o<br>ss to the inform<br>billed upon sur-<br>creditation deci<br>8 hours followin<br>ess to a prelimin<br>unity to begin d<br>minary Report<br>w.<br>pose of the ann<br>a current and a<br>ompliance with<br>cations are required<br>the Medicare D<br>d. These organi | es that driv<br>agement Sy<br>inches incl<br>ctive with<br>rganization<br>ation in the<br>vey compl<br>sion releas<br>ing the last<br>hary report<br>frafting and<br>is not a fir<br>ual attestat<br>ccurate pro-<br>the current<br>ired to con<br>reditation M<br>eemed Stat<br>zations are | e organization complia<br>ystem (AMS). Policy<br>ude:<br>launch of the AMS, the<br>n submits any informat<br>e AMS. Effective Janu<br>etion with the invoice<br>e.<br>day of survey,<br>that provides the<br>d implementing a Plan<br>hal report and is subject<br>tion is to ensure the<br>offile and conducting<br>t version of Standards.<br>nplete a Plan of Correct<br>Management System<br>tus program, the<br>required to electronica | e<br>ion<br>ary<br>due<br>of<br>t to<br>etion |  |
|     |   | submit an acceptable POC for all deficiencies within 10 days of r<br>request. For the Ambulatory Accreditation Program (AMB), for e<br>Standard rated as Non-Compliant (NC), the organization will be<br>electronically submit an acceptable POC to AAAHC before a fin<br>rendered. |   |  |  |  | 2   |  |