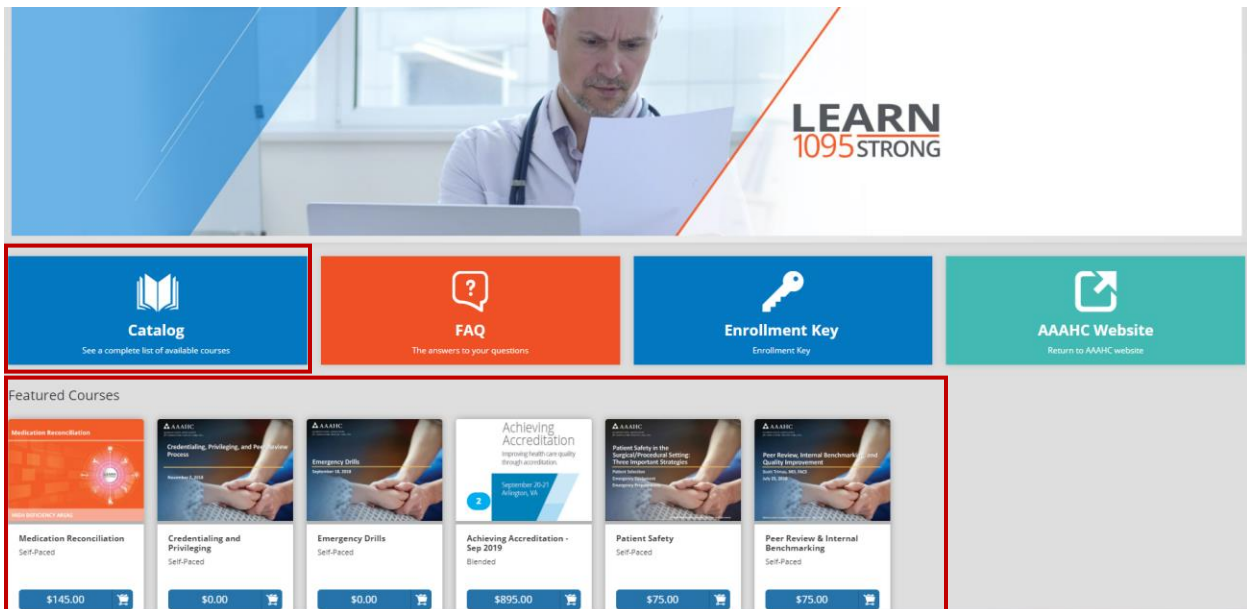


How do I create a new user account?

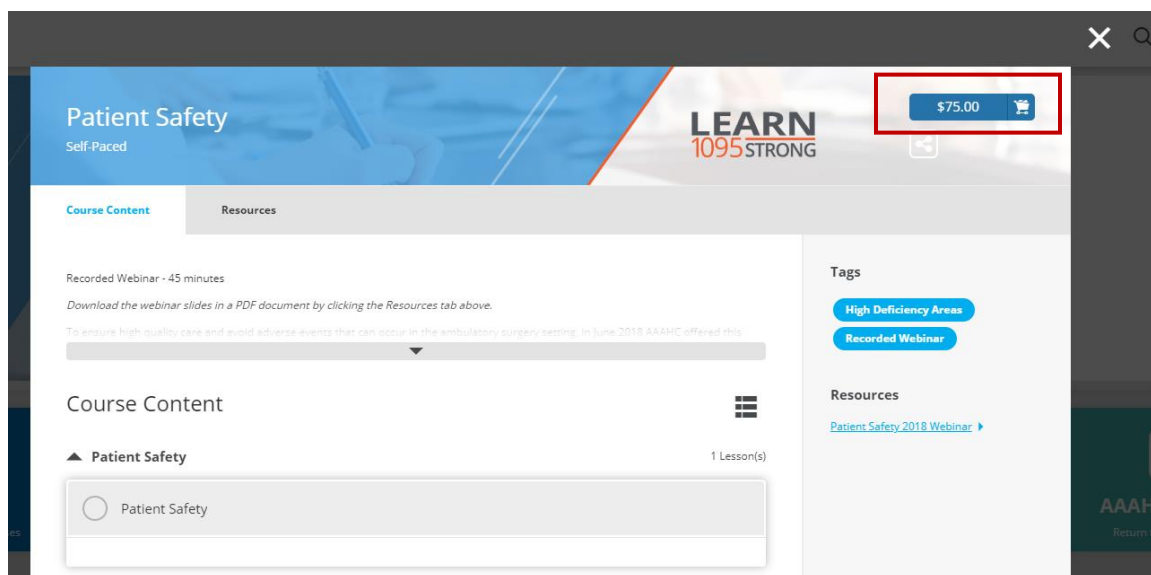
To register, go to learn.aaahc.org and select a course from the Catalog or Featured Courses, then follow the purchasing process to sign up a new user account and register for the course. You do not need to provide any credit card information if you choose a free course.

Below is the step-by-step instruction with screenshots.

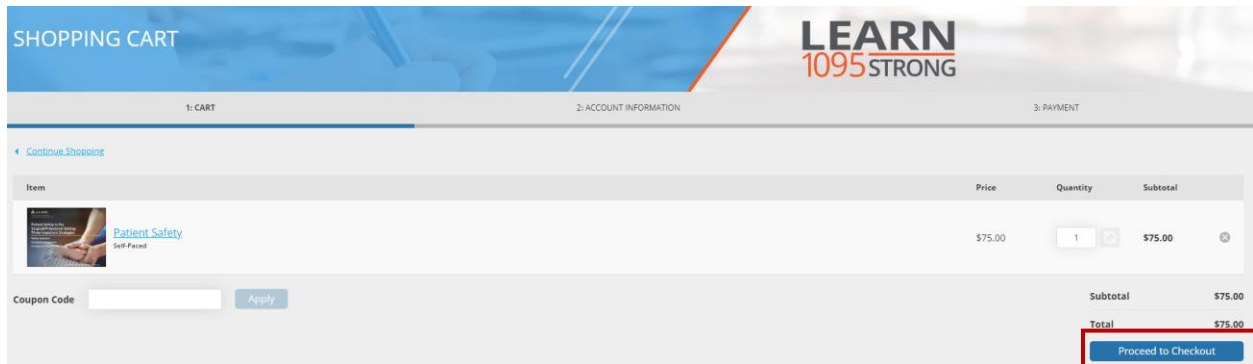
1. Choose a course you are interested in, by clicking a course icon under the Featured Courses or searching a course under the Catalog.



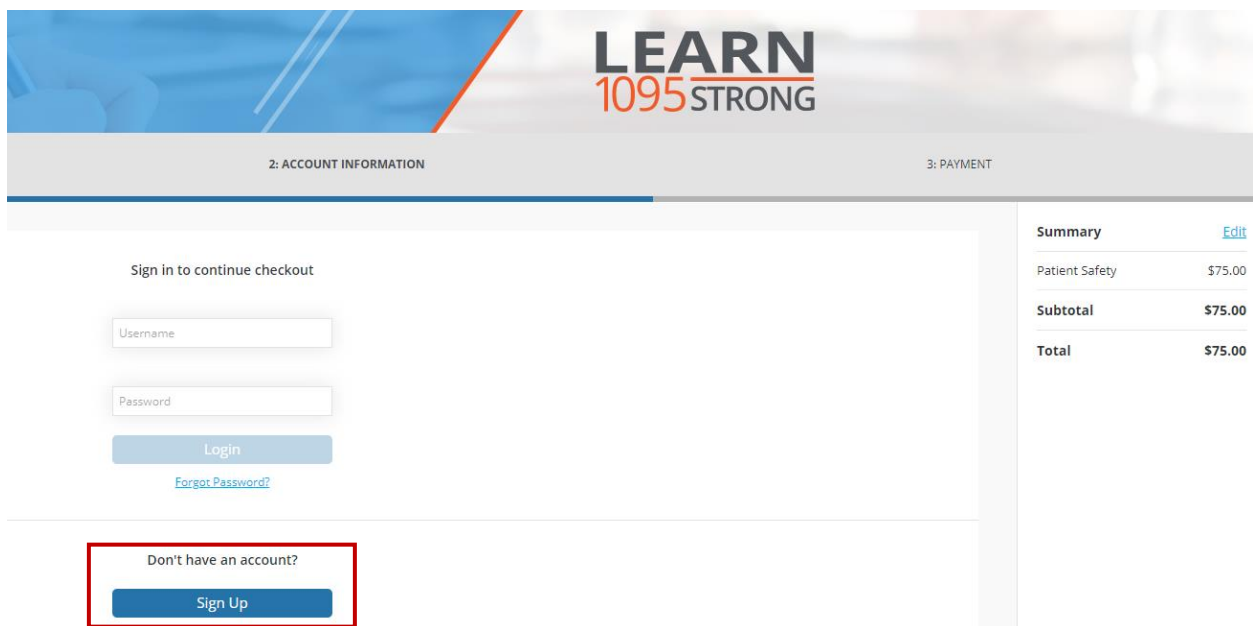
2. Click the pricing button of the course to add it to the Shopping Cart.



3. Enter the **Quantity** (you can purchase multiple seats) and click the **Proceed to Checkout** button to continue.



4. Click the **Sign Up** button to create a new user account.



5. Proceed to checkout with the shipping information and **credit card** information.
 - If you only purchase one seat (quantity=1), you will get an email with your receipt and another email with course enrollment instruction after your purchasing. You need to be the course learner/attendee to purchase the seat, but you can use any person's credit card to purchase the course.
 - If you purchase multiple seats (quantity>1), in the receipt you can find a Key ID and a login URL. You do not need to be the learner/attendee to purchase the seats. The key is eligible for use for the number of seats you have purchased. Please forward the key ID and the login URL to each learner/attendee for online self-enrollment.

If you still have questions, Please contact us via email at lms@aaahc.org.